

**Third Party Transparency Audit Report
of
UTTARBANGA KSHETRIYA GRAMIN BANK
Head Office: Coochbehar**

YEAR: 2023-24

**By
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(A Centrally Funded Technical Institute (CFTI) under Ministry of Education, Govt of India)

(शिक्षा मंत्रालय, भारत सरकार के तहत सीएफटीआई)

Narayanpur, Malda

West Bengal-732141

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Summary

In order to decrease the public's need to use the RTI Act to obtain information, every Public Authority (PA) is obligated by Section 4(2) of the RTI Act to provide as much proactive information to the public on a regular basis via various communication channels, including the internet. Guidelines issued by the Department of Personnel Training (DOPT) with reference to DOPT's OM No. 1/6/2011-IR dated 07/11/2019 provide that all public bodies should have their proactive disclosure packages audited by a Third Party each year under the Right to Information Act (RTI-2005), Section 4. The administration will benefit from greater transparency as a result. The broader subjects listed below should be expected to be covered by the proactive disclosure material on the website.

I. Particulars of Organization and Function.

II. Particulars of Budget and Programme.

III. Dissemination of Information widely and in such form and manner which is easily accessible to the Public.

IV. Information on E-Governance / Digitization.

V. Publish Information as prescribed by Public Authority and.

VI. Information disclosed on own initiative.

Objectives:

The major objectives of a Third-Party Audit (TPA) are.

- To examine the information made available by the public body under the RTI Act.
- To evaluate the sufficiency and quality of the information disclosed in accordance with Section 4 of the RTI Act.
- To assist in locating information gaps.
- To make suggestions for effective actions to improve adherence to Section 4 of the RTI Act.

Methodology:

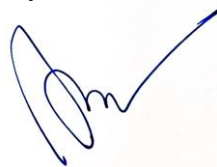
Based on submission of Self- Appraisal Report (SAR) by the UTTARBANGA KSHETRIYA GRAMIN BANK and its public portal's documents were vividly examined and analysed during the Audit following the guidelines by Central Information Commission (CIC, New Delhi) regarding the requirement of proactive disclosure as per Sections 4(1), (2), (3), and (4) of the RTI Act. We provided feedback on each element of the UTTARBANGA KSHETRIYA GRAMIN BANK's website during the online transparency audit. The website information was then evaluated to identify the areas that needed improvement, and the report was concluded with findings and recommendations.

Observations and Recommendations:

Almost all relevant information in the line of CIC Guideline is available on the the website of UTTARBANGA KSHETRIYA GRAMIN BANK. There is, however, always a scope for improvement if the following findings and recommendations are considered. The website may be enhanced with details information and made more user-friendly.

- It is observed that in the Self-Appraisal Report (SAR), for all the parameters, UTTARBANGA KSHETRIYA GRAMIN BANK has given various link but the relevant link needs to be disclosed against each parameter prominently.
- It is required to increase transparency within the organization by bringing detailed information into the public domain about the norms/standards followed in the work. Priority may be given for providing information in the vernacular/ local language.
- It is observed that Telephone, Fax and Email ID is missing in the Directory of Officers and Employees displayed on the Website of UTTARBANGA KSHETRIYA GRAMIN BANK, it needs to be disclosed (1.8.2).
- The List of employees with Gross monthly remuneration details should be more apparent (1.9.1).
- The Public Authority is recommended to conduct education programmes from time to time for the advance understanding of RTI to the public as well as the CPIO and APIO. (1.12.1,1.12.3).
- UTTARBANGA KSHETRIYA GRAMIN BANK is advised to look into the section wise requirements of grading ("Partially Met" or "Not Met") given by the TPA. In order to improve the grading and appropriate action should be taken by the Public Authority to achieve "Fully Met" grading.

Section Wise desired information should be placed under RTI on the website of UTTARBANGA KSHETRIYA GRAMIN BANK so that Public can easily access the required information.



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